

## Community Trusts – Candidate Information Sheet

### About the community trusts

The community trusts are governed by the Community Trusts Act 1999 (the Act), which makes provision for the operation of community trusts established under the Trust Banks Restructuring Act 1988. Each trust is responsible for managing a large investment portfolio, as well as carrying out policies to ensure the distribution of grants for charitable, cultural, philanthropic, recreational and other purposes beneficial to the community specified in their trust deed.

Terms of appointment are for up to four years and trustees are eligible for reappointment. Trustees continue in office, despite the expiry of their term, until a further appointment decision is made.

### Time commitment and remuneration

The time commitment required each year is around 30 days for trustees and around 50 days for the Chair. This may include meeting attendance, preparation, necessary travel, professional development, and representative duties.

The trusts are classified as Group 3a (governance boards) under the Cabinet Fees Framework [CO 12 6]. The annual fees (excluding disbursements) are set out in the following table:

| Trust   | Annual remuneration |          |
|---|---------------------|----------|
|   | Chair               | Member   |
| Bay of Plenty Community Trust                   | \$24,000            | \$12,000 |
| The Community Trust of Mid and South Canterbury | \$13,910            | \$6,955  |
| Community Trust of Southland                    | \$28,500            | \$14,250 |
| Eastern and Central Community Trust             | \$24,000            | \$12,000 |
| Foundation North                                | \$34,000            | \$17,000 |
| Otago Community Trust                           | \$24,000            | \$12,000 |
| Rātā Foundation                                 | \$28,000            | \$14,000 |
| Trust Waikato                                   | \$25,330            | \$12,665 |
| TSB Community Trust                             | \$20,000            | \$10,000 |
| Wellington Community Trust                      | \$12,000            | \$6,000  |
| West Coast Community Trust                      | \$4,800             | \$2,400  |
| Whanganui Community Foundation                  | \$12,000            | \$6,000  |

## Skills and attributes desired

Each trust should ideally have the following mix of skills and experience:

- Governance experience
- Community involvement
- Investment experience
- Grant making experience
- Strategic thinking
- Legal expertise

In the case of TSB Community Trust, senior experience within the banking industry is required.

Māori and ethnic, and geographic representation is also desirable. People considered for appointment must reside within the grant distribution area of the relevant trust.

## Nomination process

Any person seeking appointment to a community trust should provide a full, up-to-date curriculum vitae which details:

- daytime contact details, including email and mobile telephone if available;
- current residential address;
- citizenship, if not New Zealand;
- ethnicity, including iwi for tangata whenua;
- any government board appointments held (current and previous, and including years held);
- any private and/or voluntary sector board appointments or positions held (current and previous, and including years held);
- qualifications; and
- significant work history and community involvement.

## Conflicts of interest, and financial and personal probity

Applicants will be asked to declare any actual, potential or perceived conflicts of interests or any other matter relevant to their suitability for appointment. The Department of Internal Affairs may check the accuracy of any information relating to an application for appointment.

## Next steps

Nominations should be emailed to [llagi.Hyndman@dia.govt.nz](mailto:llagi.Hyndman@dia.govt.nz) for consideration by the Minister.

Please note that a nomination will not necessarily result in the appointment of a particular person.